IILM UNIVERSITY

NOTIFICATION

Ref. No. IILMU/RO/2026/5097
Date: 28.10.2026

Subject: Constitution of National Service Scheme (NSS) Units and Appointment of Programme Coordinator and Programme Officers

IILM University, Greater Noida, has been allotted three (03) units of the National Service Scheme (NSS). Each unit shall comprise 100 student volunteers, thereby providing an opportunity for a total of 300 students to participate in NSS activities.

To facilitate the effective implementation and coordination of NSS activities at the University, the following officials are designated as the Programme Coordinator and Programme Officers:

1. Programme Coordinator

Dr. Vipul Gupta
Email: vipul.gupta@iilm.edu
Mobile: 9803359671

2. Programme Officers

S. No.	Programme Officer	Email ID	Mobile
1.	Dr. Manisha Sinha	manisha.sinha@iilm.edu	9811612318
2.	Mr. Hilal Ahmad Shah	hilal.shah@iilm.edu	8491899109
3.	Mr. Vedant Chaudhary	vedant.chaudhary@iilm.edu	9560113221

Roles and Responsibilities

The Programme Coordinator and Programme Officers shall be responsible for the effective implementation and monitoring of NSS activities in accordance with the prescribed guidelines of the National Service Scheme and the directions issued by the competent authorities from time to time. Their responsibilities shall include:

1. Enrolling and maintaining a record of student volunteers, with each NSS unit comprising 100 students.
2. Planning and organizing community service activities, awareness campaigns, social outreach programmes, and other initiatives under NSS.
3. Encouraging student participation in voluntary service, community development, environmental protection, health awareness, and social welfare activities.
4. Maintaining records of NSS activities, attendance, participation, reports, and other relevant documentation.

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5. Coordinating with the University administration and the concerned NSS authorities for the timely submission of reports and compliance with applicable guidelines.
6. Organizing special camps and other NSS programmes as prescribed by the competent authorities.

All concerned Deans, Heads of Schools/Departments, faculty members, and students are requested to extend their cooperation to ensure the smooth functioning of the NSS units and the successful implementation of their activities.

By Order of the Competent Authority

Supreet

Registrar
IILM University
Greater Noida

IILM UNIVERSITY GREATER NOIDA